Administration for Community Living

Title III New State Performance Report (SPR) and Older Americans Act Performance System (OAAPS) Launch Webinar

Laura House, PhD, MSW
New Title III SPR/OAAPS Lead
ACL Office of Performance and Evaluation

December 19, 2019

Today's Agenda

- Welcome
- Introductions
- Brief Remarks
  - Edwin Walker, Deputy Assistant Secretary for Aging
  - Scott Cory, CIO, Director, Office of Information and Resource Management
  - Susan Jenkins, Director, Officer of Performance and Evaluation
- Background
- Updates of Key Support Team Updates
  - Michael Sippel, ICF
  - Kristina Rerucha, Lewin

Today's Agenda (continued)

- OAAPS System Demo
- OAAPS Pilot User Experiences
- OAAPS Logistics
  - Logging Into the System
  - Resources
  - Technical Assistance
  - Timeline
  - Communication
  - Preparation Checklist
- Questions and Answers
- Contact Information
- Closeout Remarks

Older Americans Act Performance System (OAAPS)

TITLE III NEW SPR/OAAPS EXPLORATORY TESTING SITE IS LIVE!

OAAPS – A Brand New System!

- Replacing the SRT
- Feedback from the pilot testing was largely positive:
  - "Streamlined"
  - "Intuitive"
  - "Easy-to-use"
  - "Visually appealing"

Collaboration and Support

- OAAPS is the product of successful collaboration:
  - Title III grantees who gave their invaluable input on design
  - Pilot testers who donated their time
  - Individuals who engaged in discussion and continuous improvement efforts
  - Title III Vendors
  - System Developer, ICF
  - ACL Team

Introducing the Title III New SPR/OAAPS Support Team

Administration for Community Living (ACL)

ICF –

System Developer and Technical Assistance

The Lewin Group –

Technical Assistance

ICF – System Developer

- Developed the OAAPS system, and converted several years of legacy data
- Conducted rigorous system testing to ensure functionality, compliance with Section 508
- Conducted two pilots with active Title III stakeholders
  - Ensured functionality matched requirements
  - Built in requested enhancements
- Developed robust Training Materials
  - User Guides, Quick Reference Guides, Webinars, Technical Documentation
- Providing technical assistance on the OAAPS system

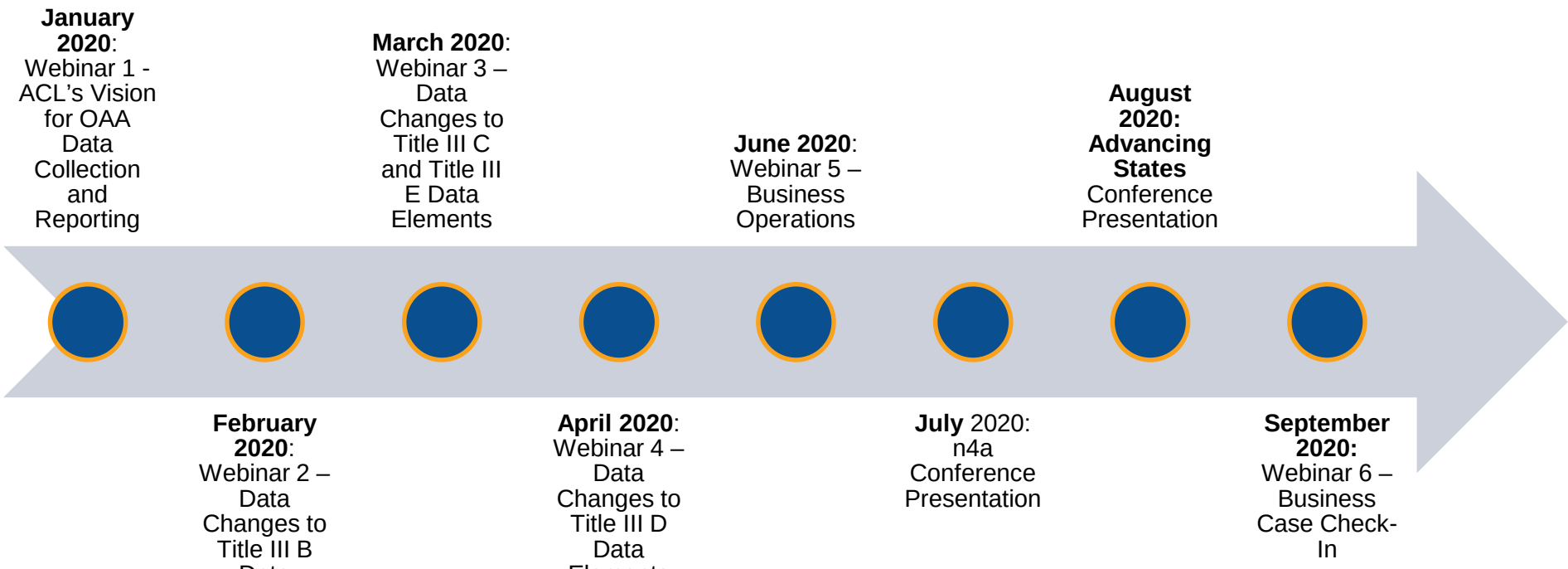
Lewin – Technical Assistance Contractor

- Provide technical assistance, in close collaboration with ACL, regarding the New Title III SPR data elements and programmatic issues

- Train grantees on the Title III New SPR/OAAPS
  - Webinar series on changes to data elements
  - Quick reference guides
  - Short how-to videos
  - Additional training during key conferences

- Support ACL in Online Learning Environment development

Lewin will start providing technical assistance in January 2020

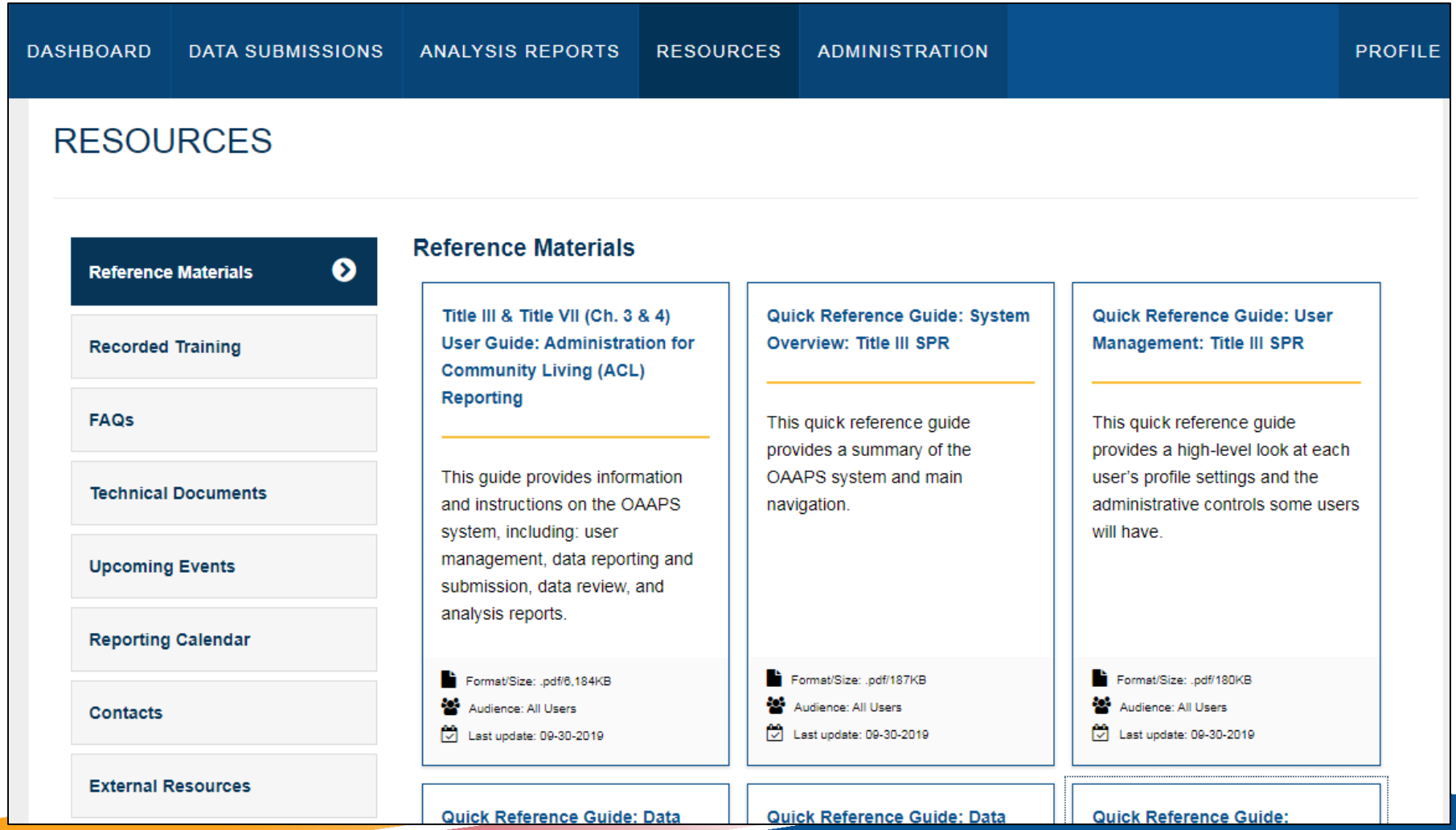


Title III New SPR/Older Americans Act Performance System (OAAPS) Logistics

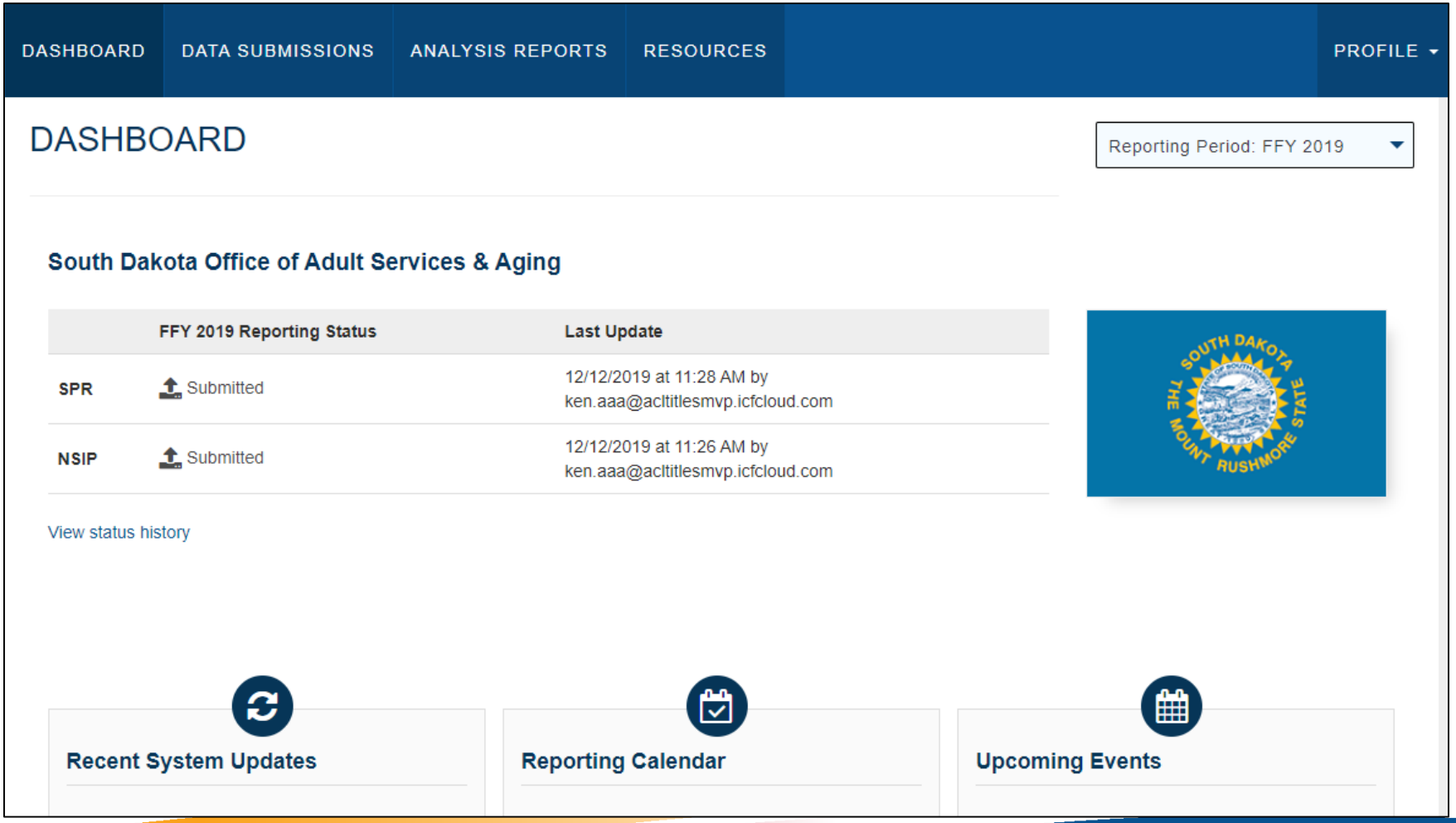
OAAPS SYSTEM DEMO

Home Page/Login

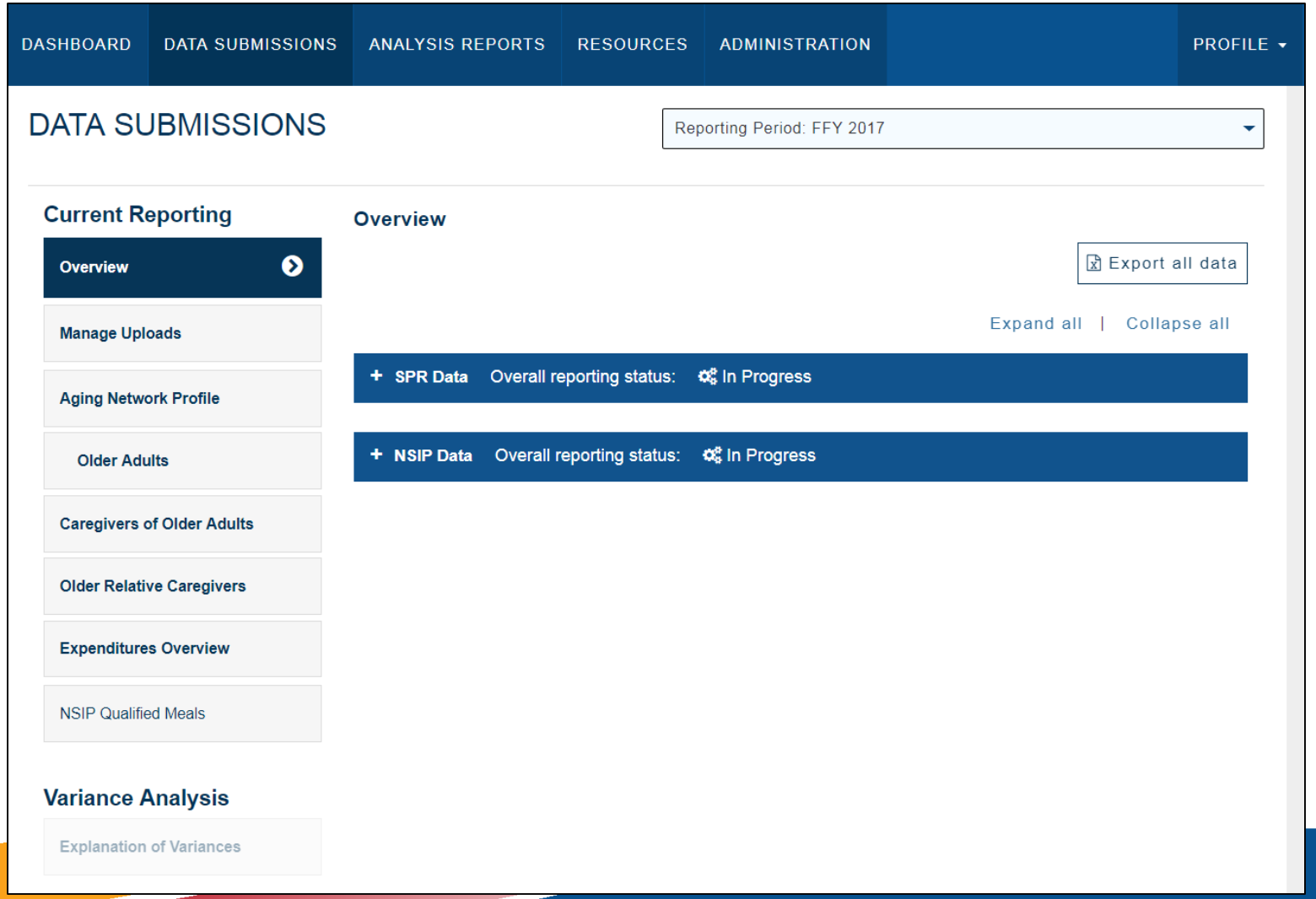
Resources


DASHBOARD
DATA SUBMISSIONS
ANALYSIS REPORTS
RESOURCES
ADMINISTRATION
PROFILE
RESOURCES
Reference Materials
Recorded Training
FAQs
Technical Documents
Upcoming Events
Reporting Calendar
Contacts
External Resources
Reference Materials
Title III & Title VII (Ch. 3 & 4) User Guide: Administration for Community Living (ACL) Reporting
This guide provides information and instructions on the OAAPS system, including: user management, data reporting and submission, data review, and analysis reports.
Format/Size: .pdf/6,184KB
Audience: All Users
Last update: 09-30-2019
Quick Reference Guide: System Overview: Title III SPR
This quick reference guide provides a summary of the OAAPS system and main navigation.
Format/Size: .pdf/187KB
Audience: All Users
Last update: 09-30-2019
Quick Reference Guide: User Management: Title III SPR
This quick reference guide provides a high-level look at each user's profile settings and the administrative controls some users will have.
Format/Size: .pdf/180KB
Audience: All Users
Last update: 09-30-2019
Quick Reference Guide: Data
Quick Reference Guide: Data
Quick Reference Guide:

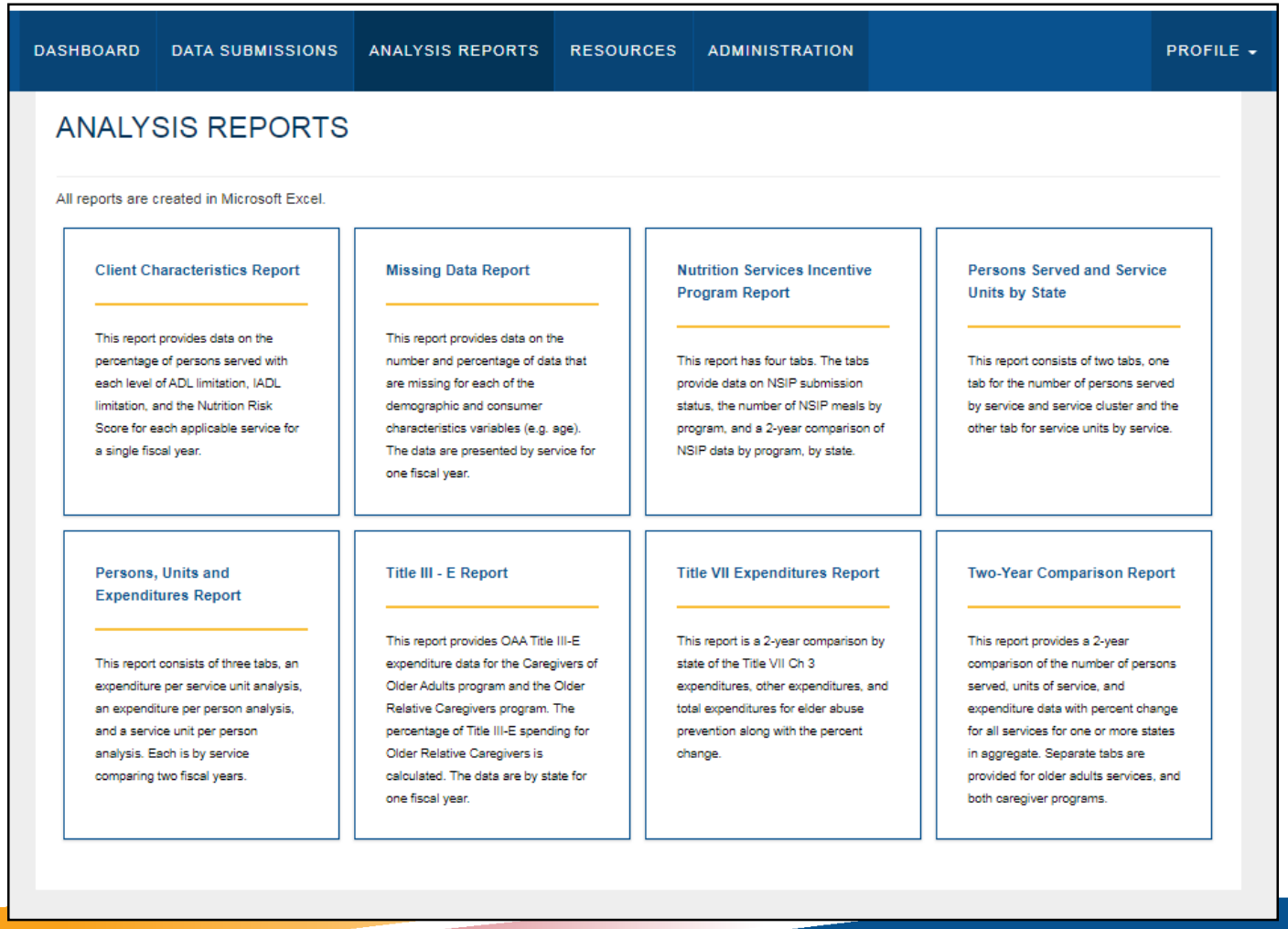
Dashboard


DASHBOARD
DATA SUBMISSIONS
ANALYSIS REPORTS
RESOURCES
PROFILE
DASHBOARD
Reporting Period: FFY 2019
South Dakota Office of Adult Services & Aging
FFY 2019 Reporting Status
Last Update
SPR
Submitted
12/12/2019 at 11:28 AM by ken.aaa@acltitlesmvp.icfcloud.com
NSIP
Submitted
12/12/2019 at 11:26 AM by ken.aaa@acltitlesmvp.icfcloud.com
View status history
Recent System Updates
Reporting Calendar
Upcoming Events

Data Submissions



Analysis Reports



User Management

Profile

ACL OAAPS | Older Americans Act Performance System
Welcome falyn.weiss@lewin.com Sign out
Current: Title III
DASHBOARD
DATA SUBMISSIONS
ANALYSIS REPORTS
RESOURCES
ADMINISTRATION
PROFILE
PROFILE
NOTIFICATIONS
DEFAULT STATES
CHANGE PASSWORD
State Assignment
Please select the states to be used as the default setting for the Dashboard summary display and Data Submissions filter.
Show me
All states - National level

OAAPS PILOT USER EXPERIENCES

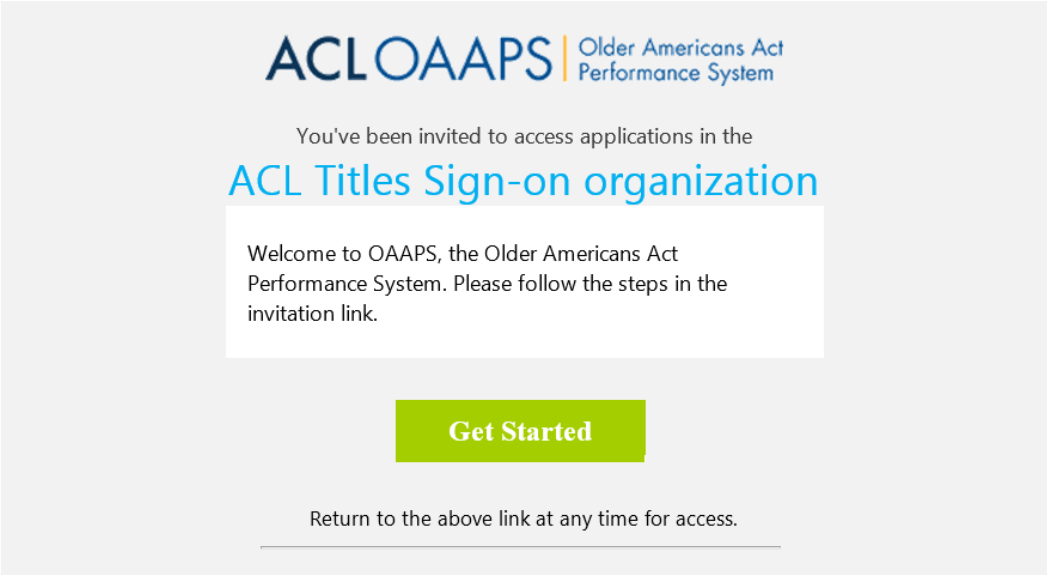
- Positive Feedback
  - Visually appealing
  - Simple, intuitive process
  - Easy to understand
  - Easy to navigate

OAAPS PILOT USER EXPERIENCES (continued)

- Recommendations
  - Initial issues with logging in
  - Update reference documents
  - Clarification on variance explanations
  - Instruction on using upload templates

Activating an OAAPS Account

- You will receive an invitation email from invites@microsoft.com
  - Check your spam folder
- Activate your OAAPS account
- Make sure to document your username and password



Logging Into OAAPS

Resources Available To You

- Launch Materials:
  - OAAPS Launch Welcome Guide
  - 10 Quick Facts About Title III New SPR/OAAPS
  - Title III New SPR/OAAPS Key Dates
  - Frequently Asked Questions (FAQs)
  - Title III New SPR/OAAPS Messaging Handout
  - Who Do I Ask?
  - Bookmarks

Resources Available To You (continued)

- Other Resources Available on OAAPS
  - User Guide
  - Quick Reference Guides
  - Pre-Recorded Webinars
  - Short How-To Videos
  - Reference Materials
  - Frequently Asked Questions (FAQs)

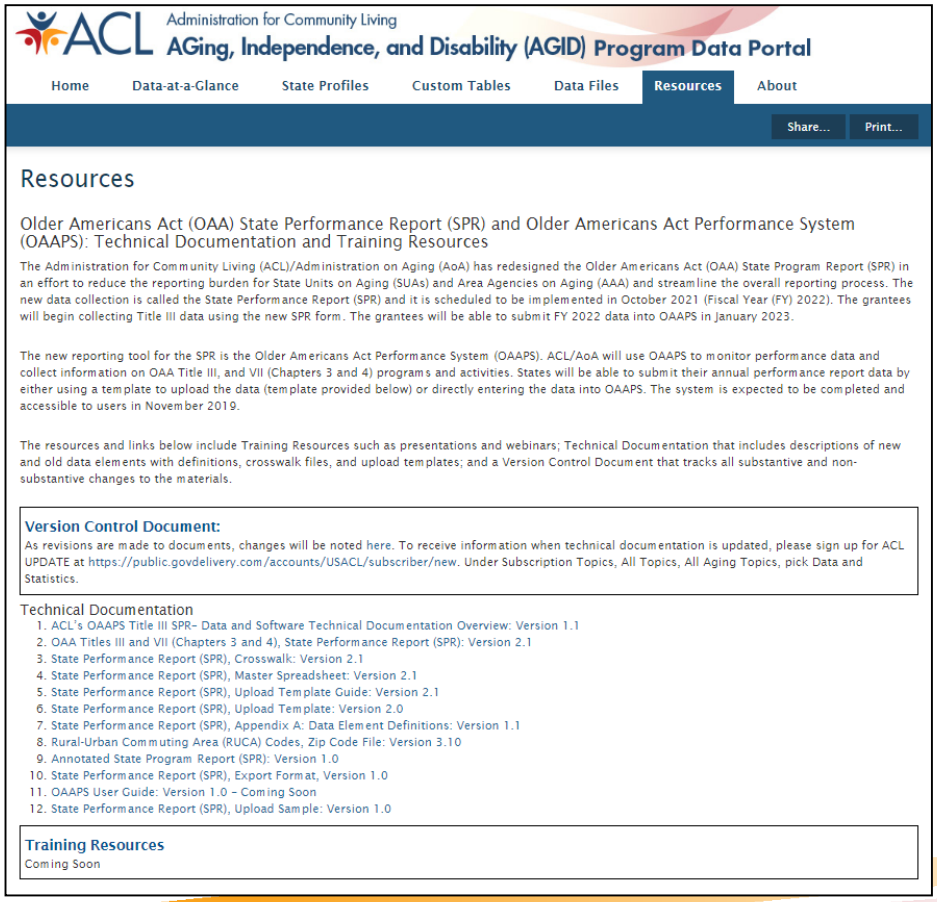
- Resources Available on AGID (AGing, Independence, and Disability Program Data Portal): https://agid.acl.gov/Resources/OAA_SPR.aspx

AGID Resources

- ACL's data website, AGID (AGing, Independence, and Disability Program Data Portal): https://agid.acl.gov/Resources/OAA_SPR.aspx
- This website contains the technical documents and resources and we plan to update and post new materials.

AGID

- The new webpage on AGID includes new and up-to-date documentation for the Title III New SPR/OAAPS.



ACL Administration for Community Living
AGing, Independence, and Disability (AGID) Program Data Portal

Home | Data-at-a-Glance | State Profiles | Custom Tables | Data Files | Resources | About

Share... Print...

Resources

Older Americans Act (OAA) State Performance Report (SPR) and Older Americans Act Performance System (OAAPS): Technical Documentation and Training Resources

The Administration for Community Living (ACL)/Administration on Aging (AoA) has redesigned the Older Americans Act (OAA) State Program Report (SPR) in an effort to reduce the reporting burden for State Units on Aging (SUAs) and Area Agencies on Aging (AAA) and streamline the overall reporting process. The new data collection is called the State Performance Report (SPR) and it is scheduled to be implemented in October 2021 (Fiscal Year (FY) 2022). The grantees will begin collecting Title III data using the new SPR form. The grantees will be able to submit FY 2022 data into OAAPS in January 2023.

The new reporting tool for the SPR is the Older Americans Act Performance System (OAAPS). ACL/AoA will use OAAPS to monitor performance data and collect information on OAA Title III, and VII (Chapters 3 and 4) programs and activities. States will be able to submit their annual performance report data by either using a template to upload the data (template provided below) or directly entering the data into OAAPS. The system is expected to be completed and accessible to users in November 2019.

The resources and links below include Training Resources such as presentations and webinars; Technical Documentation that includes descriptions of new and old data elements with definitions, crosswalk files, and upload templates; and a Version Control Document that tracks all substantive and non-substantive changes to the materials.

Version Control Document:
As revisions are made to documents, changes will be noted here. To receive information when technical documentation is updated, please sign up for ACL UPDATE at https://public.govdelivery.com/accounts/USACL/subscriber/new. Under Subscription Topics, All Topics, All Aging Topics, pick Data and Statistics.

Technical Documentation

1. ACL's OAAPS Title III SPR– Data and Software Technical Documentation Overview: Version 1.1
2. OAA Titles III and VII (Chapters 3 and 4), State Performance Report (SPR): Version 2.1
3. State Performance Report (SPR), Crosswalk: Version 2.1
4. State Performance Report (SPR), Master Spreadsheet: Version 2.1
5. State Performance Report (SPR), Upload Template Guide: Version 2.1
6. State Performance Report (SPR), Upload Template: Version 2.0
7. State Performance Report (SPR), Appendix A: Data Element Definitions: Version 1.1
8. Rural-Urban Commuting Area (RUCA) Codes, Zip Code File: Version 3.10
9. Annotated State Program Report (SPR): Version 1.0
10. State Performance Report (SPR), Export Format, Version 1.0
11. OAAPS User Guide: Version 1.0 – Coming Soon
12. State Performance Report (SPR), Upload Sample: Version 1.0

Training Resources
Coming Soon

The link to the new SPR and Title III OAAPS resources via AGID :
https://agid.acl.gov/Resources/OAA_SPR.aspx

Requesting Technical Assistance and Submitting Feedback for OAAPS

- ACL-OAAPS-PILOT@icf.com

Requesting Technical Assistance and Feedback for the Current SPR/SRT

For technical assistance questions regarding the current SPR and SRT, please contact WellSky at:

Phone: (800) 318-7260, Option #4,
Email: customersupport@WellSky.com

For general questions, please contact the Current SPR Lead: Jennifer Tillery

Jennifer.Tillery@acl.hhs.gov

OAAPS Timeline

- December 2019: The New Title III OAAPS/SPR will be open to all Title III state grantee users for exploratory testing only.

(Please note that all Title III state users must report the current FY2019 data in the current State Reporting Tool (SRT)/State Program Report (SPR).

OAAPS Timeline (continued)

- December 2019-September 2021: Title III state grantees will have the chance to explore and become familiar with the Title III New OAAPS/SPR.

  System-related, programmatic, and new SPR data-related technical assistance will be available to state users during this period.

OAAPS Timeline (continued)

- October 2021-September 2022 (FY2022): Grantees will collect Title III New SPR data using the new SPR form.

- January 2023: Grantees will officially submit FY2022 Performance data into the new OAAPS system for the first time.

Communication Plan

- Bimonthly call with the State grantees
  - Next meeting in February 2020
- Regular calls with Aging Network partner organizations
- Regular calls with technology vendors
- Periodic updates and announcements to other stakeholders (i.e. legal assistance providers and vendors)
- Visibility at key conferences with stakeholders
  - n4a conference- August
  - HCBS conference- September
  - National Aging and Law Conference- November

Preparation Checklist

- Activate your account and explore OAAPS
- Review technical documentation on the OAAPS Resources and AGID
  - Upload template
  - Data element definitions
- Review the User Guide, videos, and other materials in the OAAPS Resources
- Review the OAAPS reporting timeline
- Check with your vendor to see if your system is on schedule
- Place calendar holds for the OAAPS webinar schedule

Questions?

Closing Remarks

Contact Information:
For information on the new SPR or Title III OAAPS resources access AGID at https://agid.acl.gov/Resources/OAA_SPR.aspx or OAAPS at https://www.oaaps-pilot.acl.gov/app/Resources/landingResources/ref
For Title III New SPR/OAAPS Questions, contact Laura House, Lead Laura.House@acl.hhs.gov:

For Title III New SPR/OAAPS technical assistance requests, contact:
OAAPS Help Desk
ACL-OAAPS-PILOT@acl.hhs.gov

For Title III New SPR/OAAPS immediate technical assistance needs, contact:
Lan Marshall, ACL
Lan.Marshall@acl.hhs.gov

For current SPR/SRT questions, contact Jennifer Tillery, Lead:
Jennifer.Tillery@acl.hhs.gov

For current SPR/SRT technical assistance requests, contact:
WellSky: (800) 318-7260, Option #4; customersupport@WellSky.com

Administration for Community Living
THANK YOU FOR ATTENDING TODAY'S WEBINAR

Laura House, PhD, MSW

ACL Office of Performance and Evaluation